



How to send fonts from the PC

If you are using true type fonts:

Under the Start menu go to Control Panels

In the Control Panels window open the Fonts folder

In the Fonts folder change your view to Detail

This mode will show you the font names

Pick out the fonts you used and either copy them to a disk or email them

If you are using Postscript fonts:

Go to your desktop

Double click on My Computer to open

Double click on your C: drive to open the C: drive folder

Open the PSfonts folder located on the C: drive

In this folder you will find the .pfb files that go with each font you have used

You will need to copy these to disk or email them

In the PSfonts folder you will see a pfm folder

Double click the pfm folder open

In this folder you will find all the pfm files that go with each font you used

You will need to copy these to disk or email them